

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

2005
 '06 JAN 23 A6:06

From: Department of Human Services, Social Services Division

'06 JAN 10 AM 50

Department/Division/Agency

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

Title: Child Specific Foster Parent Training

Child-Specific Foster Parent Training is designed to provide skill development and to address issues specific to relative foster care with individuals/families licensed to provide such care to children. This essential training also provides support to the individuals/families caring for children and ensures safety for all involved.

This is a request to extend a previously approved request for exemption (PEH No. 06-24) approved through 4/30/06 to extend to 6/30/06.

Provider Name:	Total Contract Funds:	Term of Contract:
Hawaii Foster Parent Association (HFPA)	\$125,000 per previous request. No additional funds are being requested.	From: To:
Provider Address:	Contract Funds per Year (as applicable).	1/1/06 6/30/06
Hawaii Foster Parent Association 111 Hekili Street, Suite A Kailua, HI 96734	maximum amount per year \$250,000.00	This is a request to extend from 4/30/06 to 6/30/06.

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

We are requesting a two month extension because changes in the service we are planning to procure is significant to warrant a Request for Information (RFI). The additional time is also necessary to integrate the feedback obtained from the RFI into the new RFP while providing continuity of service.

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

This request for exemption is to provide continuity of service until the Purchase of Service Unit can procure for this service. The current provider will continue to provide this service during the exempt period.

A description of the state agency's internal controls and approval requirements for the exempted procurement: The Social Services Division of DHS, Purchase of Service staff will follow all the normal procurement processes. We will develop and monitor the extended contract with the HFPA and insure that all requirements are met.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Suzanne Hull, POS Specialist
Marquis Miyauchi, Support Services Office Administrator
Lynne Kazama, Assistant Program Administrator
Amy Tsark, Acting Social Services Division Administrator
Lillian B. Koller, Esq., Director

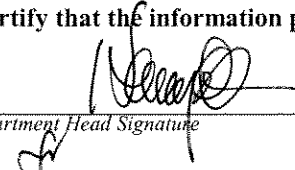
Direct questions to (name & position):
Suzanne Hull

Phone number:
586-5669

e-mail address:
shull@dhs.hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.



Department Head Signature

Lillian B. Koller, Esq.

Typed Name



Date

Director

Position Title

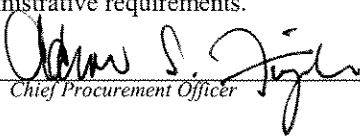
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Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied


Chief Procurement Officer

1/27/06
Date

cc: Administrator
State Procurement Office